

Agenda – February 4, 2019

East Lansing Food Co-op Board of Directors Meeting

- Approve agenda & announce executive session (compensation-related matter)
- Approve 1/7/19 Minutes
- Staff Update
 - Bank balance & weekly expenses report
 - Grants-Magic webinar: Peggy attended this 1.5 hour session on 1/31.
 - DUNS number: Dun & Bradstreet found ours; address change currently being made (we need this to apply for any federal grant)
- HFFI (Healthy Food Financing Initiative) grant
 - Deadline for applying is Feb. 14
 - Since we are wavering between plans, we are not in a position to apply at this time. (The grant requires a firm plan, even if important parts of that plan cannot yet be implemented.)
- Potential partnership outreach update:
 - MSU Student Organic Farm visit on Jan. 24 (Marshall, Anbo, Peggy)
 - MSU Extension – Abby Harper: Meeting set for Thursday, Feb 7 at 9:30 a.m. at Strange Matter Café, 2010 E. Michigan Ave.
 - CSA Fair: Abby Harper wants ELFCO to host a CSA Fair as we did last year. Preferably “as close to national CSA day (Feb 22) as possible.”
- Prep for annual meeting & elections: Spring 2019
 - **Date:** April 28 – date & location are posted on our website & ELFCO online calendar
 - **Location:** Hannah Community Center, Classroom 211
 - **Recruiting** for board positions extremely important this year
 - **Four (4) of the nine (9) board seats will be open as of 4/28/19** (2 seats are currently unfilled, plus 2 current board members have terms ending in 2019: Marshall Clabeaux & David Reyes-Gastelum)
 - **Elections 2019 will be held to fill seats for the following terms ending:**
 - **2022:** All 3 seats are open
 - **2021:** No open seats (These 3 seats now filled by Stephen, John, & Steve)
 - **2020:** 1 open seat (Other 2 seats now filled by Michele & Chris)
 - **Candidates for the Board must be co-op owners: cost is \$60.**
 - **Election & Annual Meeting Calendar:**
 - March 1-2 : Email (MailChimp) notification to owners of:
 - Annual meeting date & location
 - Board of director elections
 - Invitation to submit candidate statement (with link to candidate statement)
 - Invitation to submit agenda items
 - April 7: Candidate statements due
 - April 14: Ballots sent to owners electronically (MailChimp) & posted on website
 - April 28: Annual meeting; electronic ballots due by noon; paper ballots by 3 p.m.
- ***Executive Session*** regarding MSU Student Housing Cooperative’s request for financial support from ELFCO to pay for VISTA volunteer services. **Official vote required: Shall ELFCO pay any amount to SHC over and above the \$1,919 which the Board agreed to pay via a vote of the Board on 2/8/18?** (Note: ELFCO has not been invoiced by SHC; we have only a copy of Ingham Co. Health Department’s invoice to SHC on which the amount of \$3,924 is circled.)