

Agenda Items for August 7, 2018 Board Meeting

- 7pm Call to Order
- 7-7:15 – Introductions of all present (Board Members, Staff, Owners, Visitors)
- 7:15 – Review, additions, and/or approval of agenda of August 7 meeting agenda
- 7:20-8:20: Scheduled Business activities
- **Approve 7/2/18 Board meeting minutes:** Draft minutes have already been looked over and are ready for Board approval. They are posted in the Google drive and on the website.

- **Staff Update:**
 - Weekly Expenses report
 - Credit union balance
 - **Rental/Lease Agreement renewal for office space:** We turned lease signed by Stephen, but have not yet received
 - **Michigan Nonprofit Corporation Annual Report:** Should ELFCO file this for 2018?
 - We file this report each year. However, NOT filing for two consecutive years allows us to dissolve the co-op without a vote by the owners.
 - The Board's decision to file or not file must be recorded in 8/7 meeting minutes.
 - **2017 Annual Business Survey:** FYI: ELFCO was selected to complete this survey; completion, if selected, is required by law. This was in addition to the 2017 Economic Survey which we completed in June. We have filed our responses and received confirmation of receipt.
 - **Photo of current Board needed** for Governance page of website.

- **Fundraising: Grants**
 - **Review summary of grant opportunities** prepared by Peggy and sent to Board members on Friday, July 27. Peggy will also send link to this doc in Google Drive.
 - **MDARD meeting with Jenelle Jagmin:** She has offered to meet with us to discuss grants. Select date(s) to meet in next few weeks.

- **Advisory group planning**
 - **Letter of invitation:** Work on letter to potential members of advisory group.
 - **Group members:** Continue to identify who might be in this group.
 - **Notes from 2015 meetings of previous ELFCO Advisory Board:** Peggy sending to all in preparation for this meeting.

- **ELFCO as student project in an MSU marketing or advertising course (Update from Marshall, Anbo?)**
- **Questions, concerns, comments from owners**
- **Questions, concerns, comments from guests**
- **Other matters arising**
- **Scheduling September meeting**